



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
TeleFax No. 7354979

**PURCHASE ORDER NO. 2017-168**

Supplier: <b>RPD Chem Enterprises</b>	Date: July 6, 2017
Address: # 73E, 12th Avenue, Brgy. Socorro, Cubao, Quezon City	Mode of Procurement: Small Value Procurement
TIN:	

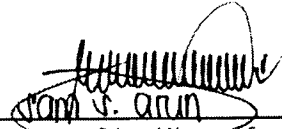
Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

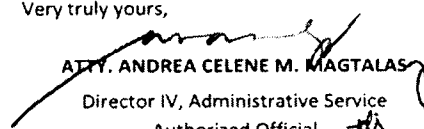
Place of Delivery: DBM Bldg III	Delivery Term: Within 20 calendar days from receipt of NTP
Date of Delivery: Within 20 calendar days upon receipt of NTP	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		<b>Janitorial Supplies</b>			
	packs	Trashbag, 10 pcs/pack	600	50.00	30,000.00
	gallons	Hand Soap	30	200.00	6,000.00
	rolls	Tissue 2ply (Premium)	144	85.18	12,265.92

(Total Amount In Words)  
**Forty Eight Thousand Two Hundred Sixty Five and 92/100 pesos only** **48,265.92**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
Signature over Printed Name of Supplier  
JULY 12, 2017  
Date

Very truly yours,  
  
**ATTY. ANDREA CELENE M. MAGTALAS**  
Director IV, Administrative Service  
Authorized Official *AM*  
(Representing End User)

Funds Availability Certified by: <i>JEFFREY GALARPE</i> JEFFREY GALARPE OIC-Accounting Division	OS No : <u>02-10101-2017-07-00194</u> Amount : <u>48,265.92</u> Date : <u>July 10, 2017</u>
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Distribution of Copies:  
/ / Original copy for the Supplier's Conforme  
/ / Agency's Central Supply and Property Section for file  
/ / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

July 6, 2017

**MR. SAMUEL "SAM" S. ATUN**  
RPD Chem Enterprises  
# 73E, 12<sup>th</sup> Avenue, Brgy. Socorro,  
Cubao, Quezon City

Dear **Mr. Atun**:

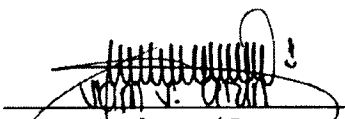
Per attached Purchase Order No. **2017-168**, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of Janitorial Supplies*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. ANDREA CELENE M. MAGTALA**  
Director IV, Administrative Service

  
Conforme / Date 7/12



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

July 6, 2017

**MR. SAMUEL "SAM" S. ATUN**  
RPD Chem Enterprises  
# 73E, 12<sup>th</sup> Avenue, Brgy. Socorro,  
Cubao, Quezon City

Dear **Mr. Atun**:

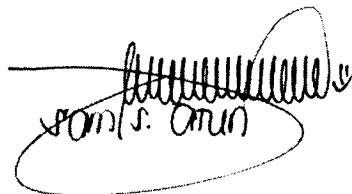
We are pleased to inform you that the project "*Supply and Delivery of Janitorial Supplies*" is hereby awarded to your company in the amount of Forty Eight Thousand Two Hundred Sixty Five and 92/100 (Php48,265.92)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**ATTY. ANDREA CELENE M. MAGTALAS**  
Director IV, Administrative Service

  
Sam/S. Atun 7/12